



Fee Policy

****International College for Security Studies (ICSS)****(Under Pragmatic Educational Society) is committed to maintaining a transparent and student-friendly fee structure across its training and certification programs. The following Fee Policy applies to all courses, programs, training sessions, and certification offerings provided by ICSS.

1. Course Fees

- * The applicable course fee will be communicated to the candidate at the time of admission/enrollment.
- * Course fees may vary depending on the program, duration, certification, training mode, course level, and other applicable components.
- * The fee applicable to a student will be the fee communicated by ICSS at the time of registration.
- * Any applicable taxes, examination fees, certification fees, study material charges, or other third-party charges will be communicated separately, wherever applicable.

2. Registration & Admission Fee

- * Admission/registration is confirmed only after the required registration formalities and payment of the applicable amount are completed.
- * Registration or admission charges, wherever applicable, may be non-refundable.
- * Submission of an application or registration form does not by itself guarantee admission until confirmation is provided by ICSS.

3. Payment Options

ICSS may provide different payment options depending on the course and program, including:

- * Full payment at the time of enrollment
- * Installment-based payment, where specifically offered
- * Online payment through authorized payment channels
- * Other payment methods approved by ICSS

Students must follow the payment schedule communicated by the institute.

4. Installment Payments

Where an installment facility is available:

- * Each installment must be paid on or before its specified due date.
- * Failure to make payment within the stipulated time may result in suspension of access to classes, learning resources, practical sessions, examinations, or other course facilities until the outstanding amount is cleared.
- * An installment arrangement does not change the student's total course fee unless otherwise communicated in writing by ICSS.

5. Fee Refund & Cancellation Policy

- * Course fees are generally **non-refundable once admission/enrollment has been confirmed**, except where ICSS specifically approves a refund under applicable circumstances.
- * Registration, administrative, examination, certification, or third-party charges may be non-refundable.
- * Refund requests, if applicable, must be submitted in writing to ICSS and will be considered according to the applicable course-specific terms.
- * Once a student has commenced classes, accessed course material, attended practical/lab sessions, or received course-related services, the fee may not be refundable.
- * **Note-** In special cases 50% fee can be refunded only after the management's decision.

6. Course Transfer / Batch Change

- * Requests for transfer to another batch or course may be considered at the sole discretion of ICSS, subject to availability and applicable conditions.
- * Any difference in course fee, administrative charges, or other applicable charges may be payable by the student.
- * Batch transfer is not guaranteed and must be approved by the institute.

7. Scholarships & Discounts

- * Scholarships, concessions, promotional discounts, or special fee offers may be available for selected courses or categories of students.
- * Eligibility and terms for any scholarship or discount will be communicated separately.
- * Scholarships or discounts cannot be combined with other offers unless specifically permitted by ICSS.
- * A scholarship or discount does not automatically apply to examination, certification, or third-party fees unless expressly stated.

8. Certification & Examination Fees

Where a course includes an external certification, examination, or assessment:

- * Certification/examination charges may be included in or excluded from the course fee depending on the specific program.
- * Any additional certification or examination fee will be communicated to the student before the applicable examination or certification process.
- * External certification fees are subject to the terms and policies of the respective certification body.

9. Course Material & Additional Charges

Where applicable, charges for additional study material, examination attempts, specialized practical sessions, workshops, or other optional services may be separate from the standard course fee.

Students will be informed of such charges before they become payable.

10. Fee Revision

ICSS reserves the right to revise course fees, payment schedules, discounts, or other applicable charges for future admissions.

Any fee revision will not affect a student whose admission and applicable fee have already been formally confirmed, unless otherwise specified in the terms of the particular program.

11. Non-Payment

In case of delayed or unpaid fees, ICSS may temporarily suspend access to:

- * Classes and training sessions
- * Practical/lab facilities
- * Learning management systems or online resources
- * Assessments/examinations
- * Course completion documentation
- * Certification processes

Access may be restored after the outstanding dues are cleared, subject to applicable terms.

12. Course Cancellation or Rescheduling by ICSS

In exceptional circumstances, ICSS may postpone, reschedule, modify, or cancel a course/batch.

In such cases, ICSS may provide an alternative batch, rescheduling option, or other suitable resolution as determined by the institute.

13. Placement & Internship

Where a particular program offers placement assistance, internship opportunities, or career support, such services will be governed by the specific terms of that program.

Payment of course fees does not constitute a guarantee of employment, salary, placement, or selection by an employer unless explicitly stated in writing by ICSS.

14. Disputes & Clarifications

Any query or dispute relating to fees should be communicated to ICSS through the official contact channels.

Students are advised to retain their payment receipts, transaction details, and admission-related communications for future reference.

15. Policy Acceptance

By enrolling in an ICSS program, the student acknowledges that they have read, understood, and agreed to the applicable fee structure, payment terms, refund conditions, and other financial policies communicated by ICSS.

****ICSS reserves the right to amend or update this Fee Policy from time to time. The latest version published or communicated by ICSS shall be applicable.****

****For fee-related queries, please mail info@icssindia.in**

Or contact ICSS through the official contact details provided on the website.**